

**TxAHEA Conference Proposal Rubric**

<b>Reviewer</b>				<b>Recommended Action</b>	Accept / Revise / Deny
<b>Session Title</b>				<b>Score</b>	
<b>Aspect</b>	<b>3 Points</b>	<b>2 Points</b>	<b>1 Point</b>	<b>No Points</b>	
<b>Learning Outcomes</b>	Learning outcomes are clear, concrete, and define the applicability of the content to the attendee's professional development.	Learning outcomes are addressed, but lack some clarity on the applicability of the content to the attendee's professional development.	Learning outcomes are addressed but have significant weaknesses.	There are no learning outcomes, or the stated outcomes are not relevant to audience.	
<b>Currency, importance, and appropriateness of topic to the field and audience</b>	Topic is cutting-edge, groundbreaking, and significant to the attendee.	Topic is current, important, and appropriate to the attendee.	Topic is only tangentially related to the field, not completely current or important to the attendee.	Topic is not current and/or lacks importance or appropriateness to the attendee.	
<b>Evidence of application of theoretical models, current research, and/or best practices in the field</b>	Proposal clearly indicates a grounding in and intent to apply theory, research, or best practices.	Proposal states specific theories, research, or best practices.	Proposal states no specific theories, research, or best practice, but is an accepted application in the field.	No indication that program is grounded in theory, research, or best practices.	
<b>Relevance to Conference Theme (Higher Ed Assessment)</b>		Extremely relevant to conference theme and practitioner.	Marginally relevant to conference theme and practitioner.	Does not demonstrate that the presentation will be relevant to the conference theme and track chosen. Proposal is too specific or too vague to be useful to the attendees.	
<b>Appropriateness in terms of length, content and delivery methods</b>	The proposal is clearly appropriate for the session type in terms of length, content, and delivery methods.	The proposal is mostly appropriate for the session type in terms of length content, and/or delivery methods.	The proposal is somewhat inappropriate for the session type in terms of length, content, and/or delivery methods.	The proposal is inappropriate for the session type in terms of length, content, and delivery methods.	
<b>Clarity, Formatting, Spelling Grammar</b>		The proposal is clear, concise, and well-organized.	The proposal is clear, concise, or well-organized, but contains some issues. Followed formatting limits (word and character limits) and has no or only a few spelling or grammar errors.	The proposal lacks clarity and/or organization. Contains a significant number of spelling and or grammar errors so that the proposal is not readable or professional.	

**Comments:** (Please offer a few comments on the overall proposal submission. These comments will not be shared with the submitter.)